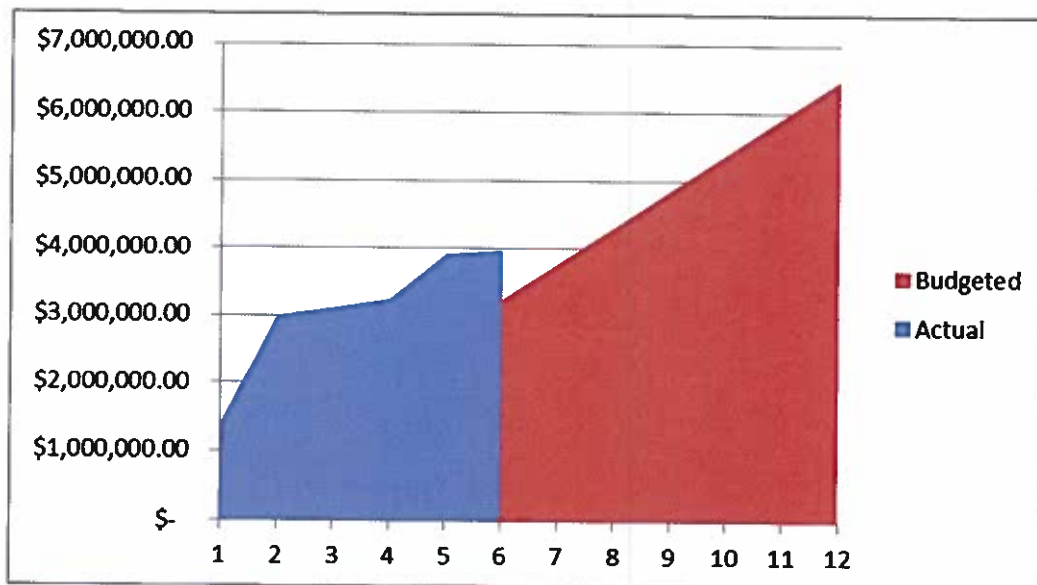


**SAGE INTERNATIONAL SCHOOL OF BOISE**  
**TREASURERS REPORT**  
**FOR THE PERIOD ENDED DECEMBER 31, 2016**

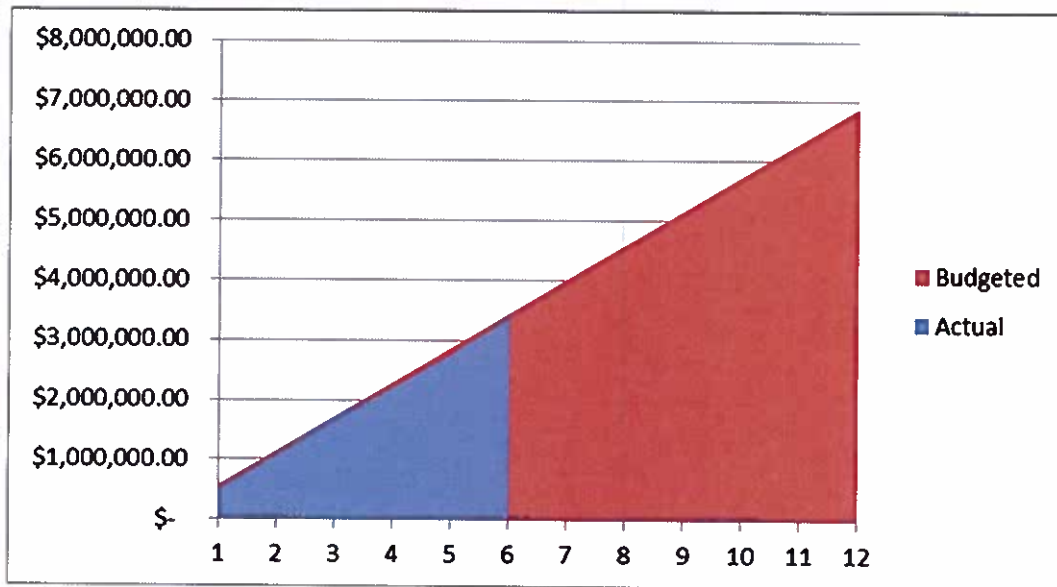
1. **CURRENT ASSETS:** \$1,268,957
2. **CURRENT LIABILITIES:** \$(6,080)
3. **FUND BALANCE:** \$1,275,426
  - a. The fund balance is broken down as follows:
    - i. General Fund = \$1,159,785
    - ii. Capital Projects = \$0
    - iii. Albertsons Fund = \$101,846
    - iv. Total Other Govt Fund (\$86,594)
    - v. Debt Service Fund \$100,000

4. **REVENUE:**



**SAGE INTERNATIONAL SCHOOL OF BOISE**  
**TREASURERS REPORT**  
**FOR THE PERIOD ENDED DECEMBER 31, 2016**

**5. EXPENSES:**



**6. OTHER HIGHLIGHTS:**

- a. No specific expense category appeared to be trending over budget in a material way.

**SAGE INTERNATIONAL SCHOOL OF BOISE**  
**STATEMENT OF NET POSITION**  
**FOR THE PERIOD ENDED DECEMBER 31, 2016**

**Assets**

Cash and cash equivalents – General fund	\$ 1,159,785
Cash and cash equivalents – Capital projects fund	0
Cash and cash equivalents – Other governmental funds	(92,674)
Cash and cash equivalents – Albertsons fund	101,846
Cash and cash equivalents – Debt Service Fund	100,000
Accounts Receivable, net	<u>0</u>

Total Assets	<u><u>\$ 1,268,957</u></u>
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**Liabilities**

Accounts payable	\$ (6,080)
Advance revenue	<u>                    </u>

Total Liabilities	\$ (6,080)
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**Net Position**

Restricted for:

General Fund	1,159,785
Capital Projects	0
Other Governmental Funds	(86,594)
Albertsons Fund	101,846
Debt Service Fund	<u>100,000</u>

Total Net Position	<u>1,275,426</u>
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Total Liabilities and Net Position	<u><u>\$ 1,268,957</u></u>
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## DIRECTOR'S REPORT - JANUARY 2017

**Facility (Snow - Weather) Update:** Overall, compared to reports regarding other area schools, Sage's facilities fared well during the recent weather events. During the Winter Break, we did have a water pipe burst in our attic space. Fortunately, the pipe was near the exterior of the building and the water drained out of the building and onto the pick-up/drop-off area along Parkcenter. The break occurred after mid-night, a passerby saw the water streaming out, contacted 911 and the fire department responded and shut off the water main. GUHO CORP was on sight the next morning repairing the pipe and resulting damage. Changes were made to the attic area such that these pipes are not in a headed space - this should prevent future breaks. Sage made an insurance claim and GUHO is coordinated repairs with the insurer. All needed repairs are complete and this issue did not impact school. During the more recent heavy snow/water events, we did experience leaking through the roof in multiple spaces - as did nearly every building in the area. Through the diligent efforts of our Facilities Director (Mr. Bob) resulting damage was kept to a minimum and will not impact our ability to be open for students. We will work with GUHO CORP to have the roofing contractor repair leaking areas once all precipitation is off of the roof. I'd like to not only acknowledge Bob's efforts (including spending 12+ hours at Sage on a Sunday to help with water issues) but the efforts of our entire team. On one of our school closure days, many of our staff members volunteered to show up and help with snow/water removal. Thanks to this team effort, our building fared quite well throughout these events.

**State of Sage - Questions Submitted by the Community:** We have been working on responses to the questions that were submitted by our community in advance of the State of Sage. Included in the packet for this month are responses to the bulk of the questions we received. Pending board review and approval, we will share the responses with the Sage community. We will continue working on responses for the remaining questions and will provide them at a future board meeting.

**Mind the Gap Update:** The Sage Community generously responded to our end-of-2016 MTG efforts. We began the campaign on December 13th with \$39,000 in donations/pledges for this fiscal year. At the close of 2016 our community had contributed over \$75,000 in donations/pledges. With this support, we are outfitting our library/multi-media center, we have purchased equipment/materials for our DP Chemistry Lab, we have already added 5 Computer Stations to elementary classrooms (4-6 computers per room depending on the teacher's request), and we will allocate funds toward the salary/benefits of one of our educators.

The MTG revenue figure in this year's budget is \$125,000. We have set a slightly higher MTG campaign target of \$146,000 to allow us to accomplish everything on our MTG list. We will continue our MTG efforts to ensure we meet our \$125,000 budget target.

### **2017-18 Enrollment Lottery**

Sage's enrollment lottery for next year opened on Monday January 9th. Sage will accept applications until 5 PM on March 1st and we will conduct our enrollment lottery at 4:30 PM on March 2nd. We will hold Information Nights for prospective applicants the evenings of January 25th and February 27th.

As of January 14th, we have received 215 enrollment applications. This figure does not include applications for siblings of already-enrolled students or staff children - likely an additional 30-40 students. Sage will offer 80 Kindergarten seats for next year; of the 215 applicants, 100 are for Kindergarten. As the lottery date approaches, we will provide the board with a grade level

breakout of anticipated # of spaces and # of applicants for each grade. Generally speaking, for grades other than Kindergarten, the number of spaces available will be determined by attrition. We will receive completed re-enrollment forms from current families in late January, allowing us to develop an estimate of available seats.

**New Business - Banner Bank - Unspent Bond Issuance - \$21,456.52**

We have now completed the purchase and remodel of the Parkcenter Campus on budget and are finalizing the close-out of the project. Recall, the purchase and remodel was funded, in part, through the issuance of tax-exempt bonds that were placed with Banner Bank. In turn, Sage would 'draw down' the remaining bond/loan funds as it completed the remodel project. The project was completed with \$21,456.52 in bond/loan funds unspent by Sage. Rather than having this portion of the bond obligation remain unspent (which presents processing complications), Banner Bank will allow Sage to use these funds for needed FFE (furniture, fixtures, equipment).

On Tuesday, we will provide a list of already-existing furniture purchase invoices and proposed furniture/equipment purchases totaling \$21,456.52. With board approval, Sage will then submit these invoices to Banner Bank with a request for reimbursement. This approach allows Sage to fully utilize the remaining tax exempt, low interest bond/loan funds to make needed purchases (i.e. additional cafeteria tables) without using FY17 operating funds. Note that our FY17 budget and projections we prepared in advance of the facility purchase and remodel were all based on the assumption Sage would fully expend and repay the bond/loan funds.

# Sage International Charter School

## 2017-2018 School Calendar

August 2017						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2017						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2017						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2017						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2017						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

January 2018						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2018						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 2018						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 2018						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2018						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 2018						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July 2018						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**August**  
14 First Day of School for students

**September**  
4 Labor Day / no school

**October**  
2 - 6 Fall Break / no school

**November**  
20 - 24 Thanksgiving Break / no school

**December**  
25 - Jan 5 Holiday Break / no school

**January**  
8 School Resumes  
15 Martin Luther King Day / no school

**February**  
19 - 23 Winter Break / no school

**April**  
16 - 20 Spring Break / no school

**May**  
28 Memorial Day Holiday / no school

**June**  
12 Last day for Seniors  
13 Senior Graduation  
14 Last Day of School for students / 1/2 day

## **Leadership Premium Descriptions**

### **IB Coordinator—Ongoing Position w/ Additional Evaluation**

Awarded for additional duties beyond the supplementary contract for Coordinators. Typically used for authorization/re-authorization years.

### **IB Advisor—Ongoing Position Evaluated on Teacher Evaluation**

Awarded for people filling advising roles for specific required IB programme element. Responsible for ensuring students have access to and meet requirements.

### **Department Chair—Ongoing Position Evaluated on Teacher Evaluation**

Awarded for people filling department chair roles. Responsible for overseeing department curricular decisions as well as budget considerations.

### **Special Services Leadership—Ongoing Position w/ Additional Evaluation**

Awarded for serving as director of special education program. Works to ensure compliance with Individualized Education Programs. Trains and advises staff on legal requirements for instructing students with special needs. Work with Federal Program Director in regards to federal guidelines and budgetary issues.

### **Interventionist—Ongoing Position Evaluated on Teacher Evaluation**

Awarded to teachers that take on additional duties in Response to Intervention. This is a general education approach to ensure students are making adequate progress toward learning goals. Also serves on the RTI team.

### **Assessment Coordinator—Ongoing Position Evaluated on Teacher Evaluation**

Awarded for personnel that oversees the planning and administration of various state, federal, and IB assessments.

### **Expedition Guide—Annual Position Evaluated on Teacher Evaluation**

Awarded to teacher-leaders serving on an Expedition Team. They will work with direction and collaboration with administration to lead focused initiatives.

### **Hard to Fill—Annual Position Evaluated on Teacher Evaluation**

Awarded for positions deemed Hard to Fill (French, Special Education, Math, Design). Used as a one-time bonus to hire staff. May be renewed annually, but not guaranteed.

### **Admin Discretion—Short-term Position Evaluated on Teacher Evaluation**

Awarded to fill specific short-term needs within the building. May change annually due to nature of related business.

# CERTIFICATE OF CLOSURE Emergency Closures Reporting SCHOOL YEAR 2016-2017

Reporting Period **2nd Period**  
(1st period, 2nd period or 3rd period)

District # 475 District Name Sage International School

In compliance with I.C. 33-1003A, certify the cause and duration of each incident of emergency school closure.

- For each emergency closure, show the number of instructional hours missed for each grade grouping.
- If the missed instructional hours in each grade grouping for all buildings in the district where the same, then fill one line listing "All".
- If the emergency closure was for 2 or more consecutive full days, show on one line the date(s) of the closure.
- Report instructional hours to 2 decimal place.
- Submit a copy of the school board minutes showing approval for each emergency closure stating the cause and duration.

Building Number or if District Wide <u>All</u>	Cause for the Emergency Closure	Date(s) of Closure	Amount of Kindergarten, and 1-3 Instructional Hours Missed*	Amount of Grades 4-5 Instructional Hours Missed*	Amount of Grades 6-8 Instructional Hours Missed*	Amount of Grades 9-12 Instructional Hours Missed*	For Closures caused by H1N1 Flu	
							**Anticipated date of re-opening	Zip Code for closed school
All	Weather	1/4/2017	29.8	30.2	32.1	32.9		
All	Weather	1/5/2017	29.8	30.2	32.1	32.9		
All	Weather	1/9/2017	29.8	30.2	32.1	32.9		
All	Weather	1/10/2017	29.8	30.2	32.1	32.9		
All	Weather	1/12/2017	29.8	30.2	32.1	32.9		
		<b>TOTALS:</b>	<b>149</b>	<b>151</b>	<b>160.5</b>	<b>164.5</b>		

**Please submit the day of the closure or as soon  
 as possible by fax to 208-334-2228.**

I certify that this information is accurate. If requested,  
 I will provide the detail to document the reported information.

Superintendent's Signature

\*Be sure to reduce your instructional hours on your school calendars to reflect the closure.  
 \*\* In closures for H1N1 flu please give the anticipated date of re-opening the school



**The Fall 2016 and Winter 2017 ISBA Policy Update Releases include the following new or revised policies.**

1315            Continuous Improvement Planning - This policy was updated to include the new metrics added to the administrative rule adopted by the State Board of Education (SBOE) on continuous improvement plans.

4160            Parents Right-to-Know Notices – This policy includes updates to reflect changes to required notices found in the Every Student Succeeds Act (ESSA). This is not a required policy, but we recommend it in order to ensure compliance with these notice requirements.

6100            Executive Director – added option for additional authority from board.

8200            Local School Wellness - updated based upon federal changes to the Healthy and Hunger Free Kids Act. These policies may not be applicable to your school if you do not offer food services that are federally funded. However, Policy 8200 is a federally required policy.

**Policies Updated by Sage Administration:**

2700P1            High School Graduation – updated Class Rank and GPA table.

2700P2            Early Graduation – Clarified language and created application.

3270F            Student Records – Recent update to the Family Educational Rights and Privacy Act (FERPA).